

Outreach Manager

Job Specification

Minimum typical education	Bachelor's degree in education or marketing & communications or equivalent
Minimum typical experience	<p>Minimum 5 years of managerial background Passionate about education and enthusiasm in stakeholder engagement management</p> <p>Experience in communications and engagement in the education sector would be an advantage.</p>
Core Professional / Technical competencies required	<p><u>Abilities</u></p> <ul style="list-style-type: none"> ◆ Strong ability to communicate effectively in both English and Chinese, in person and in writing. ◆ Ability to lead and manage external service providers including design agencies and printers. ◆ Proactive in suggesting new initiatives and taking ownership of assigned tasks. ◆ Strong organizational and management skills. ◆ Ability to work cooperatively in a team and motivate teamwork. ◆ Strong interpersonal skills. ◆ Understanding the development of educational programmes for young people. ◆ Business development/negotiation skills with partners. ◆ Project management and implementation. ◆ Share the vision and values of the UWC movement.
Core Soft / Transferable Competencies required	<ul style="list-style-type: none"> ◆ Engaging and confident personality. ◆ Positive can-do attitude. ◆ Attention to detail. ◆ Ability to network and influence at the highest level. ◆ Able to handle sensitive and confidential information tactfully and with integrity. ◆ Results-driven and delivery-focused. ◆ Excellent time management, organizational, and prioritization skills with the ability to juggle a wide range of competing demands and deliver to deadlines.